

# Public Document Pack



**North East  
Derbyshire  
District Council**

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Date: Monday, 1 June 2026

To: **Members of the Joint ICT Committee**

Please attend a meeting of the Joint ICT Committee to be held on Tuesday, 9 June 2026, at 1.00 pm in Bolsover District Council, The Arc, High Street, Clowne, S43 4JY.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steenberg".

**Assistant Director of Governance and Monitoring Officer**

## **Members of The Committee**

Councillor D Bennett  
Councillor J Yates  
Councillor J Birkin  
Councillor S Hobson  
Councillor D Nash

Councillor D Hales  
Councillor J Barry  
Councillor N Baker  
Councillor D Hughes

## **Notice of Meeting to be held in Private**

It is intended that part of this meeting will be held in private under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The matters to be considered in private are listed under the heading Private Session. The categories of exempt information that are likely to be disclosed during the discussion of these items, as defined in Part 1 of Schedule 12A to the Local Government Act 1972, are listed below each item.

No representations have been received requesting that these items be open to the public.

# **AGENDA**

## **Public Session**

### **1 Appointment of Chair**

To appoint the Chair of the Joint ICT Committee for the 2026-27 Municipal Year.

### **2 Appointment of Vice Chair**

To appoint the Vice Chair of the Joint ICT Committee for the 2026-27 Municipal Year.

### **3 Apologies for Absence**

### **4 Minutes of Last Meeting (Pages 5 - 6)**

To approve as a correct record and the Chair to sign the attached Minutes of the Joint ICT Committee meeting held on 3 February 2026.

### **5 Appointment of Secretary of the Joint ICT Committee**

To appoint a Secretary of the Joint ICT Committee for the 2026-27 Municipal Year.

### **6 Appointment of Treasurer of the Joint ICT Committee**

Appointment of Treasurer for the Joint ICT Committee for the 2026-27 Municipal Year.

### **7 Appointment of Auditor for the Joint ICT Committee**

To appoint an Auditor of the Joint ICT Committee for the 2026-27 Municipal Year.

### **8 Quarterly Report of the Joint ICT Service, Part 1 (To Follow)**

Report of the Assistant Director of ICT.

### **9 Exclusion of Public**

The Chair to move:-

That the public be excluded from the meeting during the discussion of the following item(s) of business to avoid the disclosure to them of exempt information as defined in Paragraph 3 & 7, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006.

### **10 Quarterly Report of the Joint ICT Service, Part 2**

Report of the Assistant Director of ICT.

## 11 **Date of Next Meeting**

The next meeting of the Joint ICT Committee will take place on Tuesday, 10 November 2026 at 1.00 pm.

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## JOINT ICT COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY, 3 FEBRUARY 2026

#### **Present:**

Councillor David Bennett (Chair) (in the Chair)  
Councillor David Hughes (Vice-Chair)

Councillor Donna Hales  
Councillor Joseph Birkin  
Councillor Andy Nash

Councillor Jane Yates  
Councillor Neil Baker  
Councillor David Hughes

#### **Also Present:**

D Howman                      Director of Corporate Projects and Performance DDDC  
N Astle                         Assistant Director of ICT  
T Fuller                         Senior Governance Officer

#### **JIC/1 Apologies for Absence**

8/25-  
26

Apologies for absence had been received from Councillor Jayne Barry (NEDDC).

#### **JIC/1 Minutes of Last Meeting**

9/25-  
26

RESOLVED – That the minutes of the meeting held on 18 November 2025 were approved as a true record.

#### **JIC/2 Quarterly Report of the Joint ICT Service, Part 1 (Quarter 3 2025-2026)**

0/25-  
26

The Committee received a quarterly service update for 2025/2026 Quarter 3. This included statistics on calls received and responded to by the Joint ICT Service, as well as details surrounding the Key Performance Indications (KPIs); incidents resolved within target time, incidents resolved on first contact and the level of resource utilisation across the Joint ICT Service.

It was reported that the number of calls outstanding had reduced due to improved staffing levels and additional focus on resolving incidents and service requests which were no longer required or had been resolved but not updated. It was also reported that Joint ICT project time had increased as there were major projects impacting all three authorities.

RESOLVED – That the report be noted.

#### **JIC/2 Exclusion of Public**

1/25-  
26

RESOLVED – That the public be excluded from the meeting during the following item(s) of business to avoid the disclosure to them of exempt information as defined in Paragraph 7, Part 1 of Schedule 12A to the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006.

**JIC/2** **Quarterly Report on the Joint ICT Service, Part 2 (Quarters 1 & 2 2025-2026)**

**2/25-  
26**

The Committee received further details of the quarterly service update report for 2025/2026 Quarters 1 & 2. The report set out details of ongoing projects, future projects, details of outages, budget monitoring, risks, security and service development.

The Committee discussed the impact of local government reorganisation on ongoing projects, cybersecurity training for Councillors and the vulnerabilities of current systems.

RESOLVED – That the report be noted.

**JIC/2** **Date of Next Meeting**

**3/25-  
26**

The next meeting of the Joint ICT Committee would be advised once the Council's Calendar of Meetings Schedule 2026-27 had been approved.